
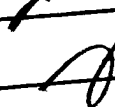


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FYI

ADDA  10035

DDA 

(DDA Registry for File)

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DDA SUBJECT FILE COPY

ROUTING AND TRANSMITTAL SLIP		Date
		3/6/85
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1.	DDA/PO	
2.		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - FOR ACTION

PLS PREPARE RESPONSE FOR DDA'S
SIGNATURE

SUSPENSE: 13 MARCH 1985

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

	Room No.—Bldg.
	Phone No.

5041-102

★ GPO : 1983 O - 381-529 (301)

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.606

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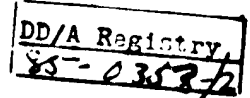
TRANSMITTAL SLIP		DATE
TO: <i>Exo/ DDA</i> <i>EM</i>		
ROOM NO.	BUILDING	
REMARKS:		
<i>ADDA</i> <i>9</i>		
<i>DDA</i> _____		
<i>Exo/DDA</i> _____		
<i>DDA/Plans</i> _____ } <i>action</i>		
<i>Suspense: 13 March 85</i>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 58

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

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5 MAR 1965

MEMORANDUM FOR: Deputy Director for Administration**FROM:**
Executive Director**SUBJECT: CIA Committees**

1. Prompted by a memorandum from the President regarding reform of Federal advisory committees, the DCI asked me recently to revisit the subject of Agency committees which was explored in some depth a little over a year ago. The attached papers will give you the flavor of my exchange with the DCI on this subject. It is clear that the DCI wishes to be responsive to the spirit of the President's memorandum, although he understands that we are technically exempt from its provisions.

2. I've reviewed the earlier descriptions of Agency committees, the DCI's comments on them, and the follow-up material submitted for his consideration. As a result, I've identified a few committees or panels which I suggest we recommend to the DCI be abolished unless you argue otherwise. I'm quite willing to be guided by your judgment. Those in which you have had some interest are:

- o the Interdirectorate Planning Group which existed to coordinate long-range planning at the Agency level; and
- o the Emergency Planning Panel chaired by the CIA Emergency Coordinator whose duties will be absorbed by the Office of Current Production and Analytic Support in the DI and the Policy Coordination Staff in the DO.

3. In addition to your comments on the above committees, I solicit your thoughts regarding any other changes needed in the structure or scope of the remaining committees or panels under your cognizance. I've asked the other deputies to comment separately on similar matters under their purview. I will base my reply to the DCI on the guidance I receive from all of you in these matters.

Attachments**CONFIDENTIAL**

25X1

12 February 1985

85- 247/2

Executive Director

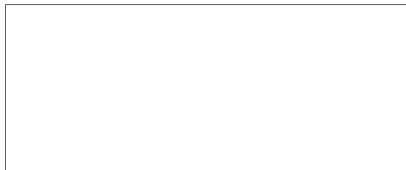
NOTE FOR: DCI

VIA : DDCI

SUBJECT : Reform of Federal Advisory Committees

I have your note on looking at all of our various advisory committees. I have just reviewed about 9 inches of paper, which you saw about 13 months ago in response to your request. My admittedly superficial examination suggests that you agreed last year that most of the committees we do have in existence serve some worthwhile purpose. I obviously will do anything you want, but I do not recommend examining this problem again so soon after our last review.

STAT



Last time I was overwhelmed by the

re: ER 85-247/1

paper - It should not take long to look at what they do & decide what they are worth in relation to what we put into them. MJC

Executive Registry
85- 247/1


8 February 1985

MEMORANDUM FOR: Executive Director
Director, Intelligence Community Staff

FROM: Director of Central Intelligence

SUBJECT: Reform of Federal Advisory Committees

Although this Presidential directive may not apply to the Intelligence Community, I think we should undertake on our own the same kind of review of Agency committees.



William J. Casey

Attachment:
ER 85-247

cc: DDA

THE WHITE HOUSE
WASHINGTON

January 22, 1985

MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: Reform of Federal Advisory Committees

Federal agencies receive outside advice, information, and assistance from some 900 advisory committees, councils, boards, and commissions. They include a total of about 20,000 members, at a combined annual cost of approximately \$74 million. About two-thirds are established by statute.

A recent analysis found that 284 advisory committees reported no significant accomplishments during the last reporting period, and of these, 161 reported no activity whatever. The study also found that in many cases agencies failed to give serious consideration to the policy recommendations of committees.

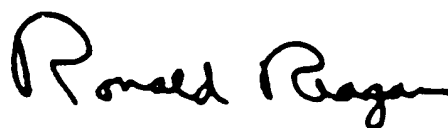
It is evident that many advisory committees are not serving a useful purpose, and should be eliminated. It is also obvious that valuable committees are not receiving proper support and attention from agency leadership. Elimination of needless committees and improved management of the remainder will result in increased committee credibility and better advice and information at lower cost to the government.

Therefore, you should undertake a thorough review of your agency's committees and achieve the following objectives:

1. Assure that all committees are effectively managed, that they are provided adequate policy guidance, that recommendations are evaluated, and cost savings achieved wherever possible.
2. Eliminate all committees not producing significant results, or whose advice is no longer needed by the government. Legislation would be required to abolish committees established by statute.

The Office of Management and Budget and the General Services Administration will assist you in this effort and will report overall progress, consistent with the annual review required by the Federal Advisory Committee Act.

In the interest of good management, I urge your continued attention to this matter.



FEDERAL ADVISORY COMMITTEE ACT

[86 Stat. 770, P.L. 92-463, October 6, 1972, 5 U.S.C.A., App. I, p. 71]

§ Section 4. Applicability; restrictions.

(a) The provisions of this Act or of any rule, order, or regulation promulgated under this Act shall apply to each advisory committee except to the extent that any Act of Congress establishing any such advisory committee specifically provides otherwise.

(b) Nothing in this Act shall be construed to apply to any advisory committee established or utilized by—

(1) the Central Intelligence Agency; or

(2) the Federal Reserve System.

(c) Nothing in this Act shall be construed to apply to any local civic group whose primary function is that of rendering a public service with respect to a Federal program, or any State or local committee, council, board, commission, or similar group established to advise or make recommendations to State or local officials or agencies.

19 February 1982

VII-35